



CITY OF LOS ANGELES

**GREATER GRIFFITH PARK
NEIGHBORHOOD COUNCIL**

"Your Neighborhood. Your Voice. Your Council"



PRESIDENT
Philip Gasteier

VICE PRESIDENTS
Bruce Carroll – Administration
Rosemary DeMonte – Outreach

TREASURER
Tomas O'Grady

SECRETARY (interim)
Mark F. Mauceri

**EXECUTIVE COMMITTEE
MEETING MINUTES**

Tuesday, May 19, 2009 – 6:00 pm

Los Feliz Community Police Center
1965 North Hillhurst Avenue, 2nd Floor
Los Angeles, CA 90027

CERTIFIED COUNCIL #36

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01. CALL TO ORDER:

6:18 PM –

Greater Griffith Park Neighborhood Council (GGPNC) President, PHILIP GASTEIER, called the meeting to order.

Committee members present (05):

Carroll, Bruce VP, Administration	DeMonte, Rosemary VP, Communication & Outreach	Gasteier, Philip President
Mauceri, Mark Secretary	O'Grady, Tomas Treasurer	

Absent: None. A quorum was declared.

02. PRESIDENT'S STATEMENT:

6:20 PM –

Gasteier reminded the group of the rules regarding meeting conduct and maintaining decorum, indicating he would have a similar statement for the full Board.

03. APPROVAL OF MINUTES: APRIL 2009:

6:25 PM –

BRUCE CARROLL notes the new website is not in need of hiring help for uploading new information, but rather that committee chairs or their designates be trained in uploading information to the new website. MARK MAUCERI acknowledges revisions. Gasteier calls for a motion, Carroll moves to approve the APRIL 2009 minutes as revised, Mauceri seconds; adopted by consensus.

04. PUBLIC COMMENT ON NON-AGENDA ITEMS; PUBLIC ANNOUNCEMENTS:

6:30 PM –

DONE's BETTY WONG-OYAMA reviews the City's budget "crisis" situation and briefly outlines the process of next steps at the Mayoral level. It's generally agreed to discuss the issue more in depth during the Treasurer's report.

05. AD HOC COMMITTEE – WEBSITE DEVELOPMENT:

6:35 PM –

Carroll reports new website design is currently being loaded with test data and is beginning to take shape for the eventual transition. Uploading tools and instructions are near completion for committee use.

06. AD HOC COMMITTEE – COMMUNICATIONS:

6:38 PM –

Mauceri reported the ad hoc committee of Alex DeOcampo, Tal Vigderson and himself had a conference call meeting and recommend the postal correspondence (basically checking the mail) duties now fall to the Secretary. Carroll points out both he and Kenneth Owen have the P.O. box keys as a bulk of the items are large and P.Z.H.P. related.

Mauceri discusses East Hollywood Neighborhood Council's effective use of FaceBook as a communication and outreach tool. Gasteier asks the Board be sent a link to see if their approach may be useful to GGPNC.

07. BUDGET & FINANCE STATUS:

6:42 PM –

TOMAS O'GRADY outlined the current financial status and contingency monies remaining. Approximately \$8100 is now available based on new receipts and accounting entries. O'Grady outlines how unspent committee funding ("encumbered") rolls back into the Council's general fund after project completion, thus the increase from previous figures.

O'Grady reported while the City Council may have agreed to NC funding of \$45,000 for the next fiscal year, it has not yet been approved. O'Grady suggested the GGPNC should freeze the budget on any "un-contracted" funds– those in which the Board has agreed with others to pay out-- for a few weeks until we know for sure what the final figure is.

Gasteier spoke about the California budget being in dire straits and City budgets may have to take a deeper hit than already projected.

Mauceri opined it would be prudent to wait a month and freeze the budget per O'Grady's suggestion, and when the exact amount is decided, remove the "freeze" (or not), adding the move would show the Council acted prudently, rather than a rush to spend for fear of losing existing funds.

Gasteier notes the following Board meeting agenda doesn't contemplate any additional spending, so there is a time horizon of a month already built in to await the Mayor's decision, ergo, no budget action is necessary. The committee concurs Gasteier's analysis is accurate. No action taken.

08. NEIGHBORHOOD COUNCIL RELATED RECORDS & INFORMATION POLICY:

7:00 PM –

Mauceri reports the GGPNC needs to codify an up-to-date listing of committee chairs and committee members. Gasteier adds this is important part of the GGPNC policy and the committee member names should be added to the new website.

Mauceri also points out there are gaps in committee minutes ranging from a few months to a few years, depending on the committee, and the Board needs to strive to fill in the missing information to the best of its ability.

O'Grady stated the new meeting minute format tallying motions and allocated funds is a helpful time saver for the Council's bookkeeping.

Parks, River, Open Spaces (PROS) Chair, BERNADETTE SOTER is recognized by Gasteier, and comments her committee has "reports" instead of minutes and she would be more comfortable calling it a committee report and not committee minutes.

Mauceri and Gasteier felt the semantics of what it is called does not matter so much as long as the same information contained in the minutes, i.e., who participated, what actions were taken, outcomes of votes, etc. was recorded.

O'Grady disagreed, stating stakeholders were accustomed to the Board and committees providing meeting minutes and having one committee deviate from the standard would be confusing. He suggested the Rules & Elections committee vet whether the Council could or should deviate from existing practices.

09. ADJORNMENT:

7:06 PM –

Carroll moves to adjourn, DeMonte seconds; meeting adjourned.

MEETING SUMMARY:

Duration: 48 minutes

Motions: Two (2)

Resolutions/Statements: None (0)

Official Correspondence: None (0)

Funds Allocated: None (0)

Submitted and approved by Committee consensus (as revised) on
06/16/2009.

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Mark F. Mauceri
Secretary (interim), Greater Griffith Park Neighborhood Council