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VICE PRESIDENTS
Linda Demmers - Administration
Dan McCarthy - Outreach

TREASURER
Nelson Bae

SECRETARY
Open

RULES AND ELECTION COMMITTEE MEETING
AUGUST 4, 2011
APPROVED MINUTES

CITY OF LOS ANGELES

**GREATER GRIFFITH PARK
NEIGHBORHOOD COUNCIL**



CERTIFIED COUNCIL #36

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1. Call to Order: 7:15 Roll Call:

Present: Demmers (Chair), Mauceri, Ferris, De Ocampo (partial)

2. Public Comments on Non-Agenda Items

None

3. Approval of Past Meeting Minutes: June 9, 2011 (2 minutes)

Move to approve: Ferris

Second: Mauceri

PASSED by consensus

4. Clarification of Article VIII. Section C. 2. Standing Stakeholder Committees vs. Standing Board Committees. (Demmers)

Demmers: Attendance at two meetings before voting applies to Stakeholder committees not Standing Board Committees.

Mauceri: This section needs clarification. Language in this section does not account for the formation of new committees and other contingencies.

Demmers: asks what the last sentence in this paragraph means.

Mauceri: This language means there is no such thing as a quorum for committees. This allows committees to function with two members as needed.

This also needs clarification.

Demmers: Agrees

De Ocampo arrives.

5. Review of status of current Standing Rules, Policies, and Procedures regarding last update and revision(s) (Mauceri)

a. Review status

Mauceri: Mentions two sets of SRPP one from Feb. 2011 and one dated May 2011.

Demmers: Asks if we need to go through all the minutes for the last few years and cull all the rules, etc. that have been passed by the board.

Mauceri: this has already been done. The May version is the most up-to-date.

Mauceri: some items don't belong in the SRPP document but he wasn't comfortable excising them outside the R&E committee.

Ferris: Can we slate this for the next meeting for discussion and possible action?

Demmers: Yes.

Mauceri: suggests making this a working session so that the committee can informally discuss.

Demmers: Suspends parliamentary procedures for purposes of discussion.
Mauceri: Points out that several budgetary items in the SRPP document, such as forms, flow charts, etc. need review since most of them are outdated. Demmers: Pages 12, 13, 14, 16 are outdated?
Mauceri: Yes
Demmers (pulls pages for notation purposes)
Ferris: Asks if only things not previously approved need to go forward to board, rather than the entire document.
Demmers: Yes, only unapproved items need be taken forward.
Mauceri: (re Pg 7) Under the heading of "Officers" the authorization for website access was for a one-time expedience and no is no longer needed.

b. Assign tasks

Demmers: states tasks: Pg. 23, 24, 25 stricken and replaced with pgs. 1-5; Pg. 8 – section re interim access to website (out). Will present a version of the May document that shows what needs to be deleted, swapped or added (as previously approved by Board) or items presented to board for approval. That way we can move to approve as a whole at the next meeting.

6. Review of status of current Bylaws including any updates and/or revisions and approval by DONE. (Mauceri)

a. Review status

Mauceri: outlines procedure for submitting changes to DONE. GGPNC keeps audit trail of bylaws. Edited (redlined) bylaws are submitted to DONE along with minutes citing where changes were approved. Changes are effective immediately upon Board approval but can be rendered void by DONE upon review.
Demmers: asks about Table of Contents ruling by DONE.
Mauceri: recounts history of NC system vis-à-vis bylaws. Recently DONE handed down a requirement that all NC bylaws conform to a DONE specified Table of Contents format. The deadline for compliance was July 2011. By June 2011 only one NC was in compliance.
Ferris: Agrees that it's important for all NCs to have some kind of basic format so that stakeholders can easily acclimate from one NC to another.
Demmers: notes the number of bylaw changes in 2010.
Mauceri: explains change in board composition, including a number of folk who felt the bylaws had too many gray areas, much time was spent developing clarifying language, resolving inconsistencies and closing loopholes.

b. Assign tasks

No tasks assigned.

7. Review of process for filling Board vacancies by appointment.

Mauceri: there is one thing in the procedures used for last appointment cycle has to do with allowing public comment. A stakeholder filed an official grievance regarding this aspect of the last selection process and City Attorney advised against setting such constraints. This should be changed before submitting to board for review.

8. Status report on GGPNC Committee Protocols (Ferris)

Ferris: outlines lack of protocols and need for formalizing same.

Demmers: suggests sending both committee protocols document and email protocol document (see Item 9 below) out to committee for review.

Ferris: that's the best idea. Then we'll review at next meeting.

Mauceri: suggests taking comments in the interim to be incorporated in doc to be reviewed.

Ferris: prefers all comments be in public meeting.

9. Status report on GGPNC Email and Communication Protocol (minutes Draft Ferris)

ITEM #8 & #9 WERE COMBINED FOR DISCUSSION.

10. Response to Executive Committee Motion: Executive Committee makes a firm recommendation to Rules and Elections Committee to develop standards for enforcing the failure to comply with Standing Rules, Policies and Procedures.

(Demmers)

Demmers: outlines Hyams official grievance regarding noncompliance of committee chairs over the past year.

Mauceri: notes that Mr. Hyams was VP Admin and chair of the R&E committee during the time he was complaining about.

Demmers: The complaint focused primarily on two committees but research indicates that many of the committees are not complying with policies and rules, such as quarterly meetings, draft minutes posted online before holding a new meeting, committee members listed on website, etc. If rules and procedures have no teeth, why have rules? If you just take it on a case-by-case basis then it becomes a free-for-all.

Mauceri: Outlines that we're dealing with volunteers and it takes a different sort of approach.

Demmers: Any suggestions as to what should be done?

Ferris: It's unfair to take everything on a case-by-case basis. It's also makes rules unenforceable.

Mauceri: The bylaws should be amended to give the VP Admin responsibility and authority to enforce RRPPs. Recommends that the VP Admin be given the role of monitoring committee compliance and bring recommendations to the Executive Committee for approval. At present, nowhere in the bylaws or RRPP is such authority given.

Demmers: Suggests that first a committee protocols document must be approved by the board. Then the protocols need to go to committee chairs with a notice that they need to comply within, say, 30 days.

Ferris: Thinks the protocol document should to start by stating the purpose of GGPNC committees—to advise the Governing Board by studying issues and bringing pros and cons to the board in a timely manner.

Demmers: Since this is in response to a grievance, she will send a time sensitive notice to chairs to comply with current bylaws and current RRPP or be subject to review.

8:50 PM: De Ocampo leaves

11. Other Comments and Announcements

Demmers mentions scheduling issues for R&E. We need to set a regular monthly

time. Suggests 1st Thursday of every month. Group agrees.
Ferris: suggests 8.5 x 5 placards for board member parking
Mauceri: states need to look at load balancing on Executive Committee regarding communications and database.