



GREATER GRIFFITH PARK NEIGHBORHOOD COUNCIL
"Your Neighborhood. Your Voice. Your Council"



EXECUTIVE COMMITTEE MEETING

PRESIDENT
 Ron Ostrow

VICE PRESIDENTS
 Tor Hyams - Administration
 Luisa Nubaravacharyan - Outreach

TREASURER
 Christina Khanjian

SECRETARY
 Jessica Kornberg

AGENDA

June 15, 2010 – 6:00 p.m.
 Los Feliz Community Police Center
 1965 n. Hillhurst Ave. (2nd floor of Citibank)
 Los Angeles, CA 90027

CERTIFIED COUNCIL #36

**PO Box 27003
 Los Angeles, CA 90027-0003**

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GGPNC@ggpnc.org

- 1. Call to Order. Quorum Check.**
- 2. Public Comments on Non-Agenda Items**
- 3. Approval of March and June Meeting Minutes (Supplement I & II)**
- 4. MOTION:** The Green committee requests that business cards (with the GGPNC Logo only) be approved for the following committee members for the green committee with the titles as listed. It is also requested that a) the business cards be printed locally (for speed and local business support) and on 100 percent post consumer waste paper and b) the business cards state this fact. Committee members are: Meg Taylor –Co-Chair, Brian Miller, Briana Ryan, Justine Tyler O’Grady, Leslie Weinstein, Julia Russell, Jennifer Levesque, Tina Vukovic, Mark Staufer
- 5. Committee Chair Discussion (Supplement III)**
 - a. Public Safety
 - b. Animal Welfare
- 6. Other Comments and Announcements**
- 7. Adjourn**

AGENDAS & PUBLIC COMMENT: Agendas are posted for public review on the Council’s website, the Community Police Center at 1965 Hillhurst Avenue, the Public Library, Los Feliz Branch at 1874 Hillhurst Avenue, the Los Feliz Post Office at 1825 N. Vermont Avenue, ‘Albertson’s’ at 2035 Hillhurst Avenue, ‘Starbucks’ at 1700 N. Vermont Avenue, and possibly other locations. As an entity covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Betty Wong Oyama, at (213) 485-1360 or e-mailing Betty.Wong@lacity.org.

To address the Board, the public is requested to fill out a ‘Speaker Card’ on any agenda item prior to the Board taking action on it. Comments from the public on agenda items will be heard only at the time the respective item is being considered. Comments from the public on matters not appearing on this Agenda within the Board’s subject matter jurisdiction are heard during the Public Comment period, limited to 2 minutes per speaker, unless waived by the Board’s presiding officer.

PROCESS FOR RECONSIDERATION: The Board may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Board, on either of these two days, shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.

DOCUMENT ACCESS: In compliance with Government Code section 54957.5, non-exempt writings distributed to a majority or all of the board members in advance of a meeting may be viewed at Los Angeles Public Library Los Feliz Branch (lobby reference shelf), at our website by clicking on the following link: www.ggpnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact: secretary@ggpnc.org or call: (323) 908-6054.

Supplement I: March 16, 2010 Executive Committee Meeting Minutes

1. Call to Order: Quorum Check

Present: Mims, Carroll, DeMonte, Louyse,

Late: Uebersax

Called to order 6:25 pm.

2. Public Comments on Non-Agenda Items; Public Announcements

NONE

3. Approval of Minutes from February, 2010.

Louyse made motion to approve exe com minutes. Seconded by Carroll

Approved by consensus.

4. Treasurer's Report

According to treasurer, currently, \$29,000 in rollover funds available.

5. Outreach Committee

Update by Outreach on upcoming elections (for March, 2010 election).

Discussion of 2nd forum with Christopher Garcia present to answer any questions.

6. Adjourn

Motion to adjourn by Carroll. Seconded Louyse. Adjourn 6:45 pm.

Supplement II: June 1, 2010 Executive Committee Meeting Minutes

1. Call to Order. Quorum Check.

6:15 pm. Ostrow calls to order. Nubavacharyan absent. Ostrow, Hyams, Khanjian, Kornberg present.

2. Approval of the March 2010 Meeting Minutes

None provided. John F. Johns will reach out to Kathryn Louyse to identify if those exist.

3. Treasurer's Report

a. Public Review Process

Ostrow: Our books are supposed to be open to the public with a process for the public to request information. We don't have this process and we need to develop one. Perhaps just putting it on the website? Or requesting written information?

Khanjian: It should be on the site every month. They need to see not just our monthly reports, but what we did spend money on and what came of it. There's no accountability. We have no reporting back. We need those three pieces.

Ostrow: For example we gave money to SLJ with conditions and those conditions were not met. We're supposed to have proof our logo appeared and have proof for the city that we got what we paid for.

Public Comment:

Barbara Ferris: Hopefully we'll have a Budget and Finance Committee. There should be line item requests not lump sum requests. That will help you understand what you're paying for. There need to be teeth – and that is punishment for non-compliance in repeat requests. You must ask for the line item accounting.

Ostrow: When people ask us for money, we can only fund certain kinds of things. Usually requests are specific. It's the committees that request the most vague grants.

Hyams: What constitutes a Treasurer's Report?

Ostrow: They have the right to see any work product generated by the Treasurer (or any of the rest of us). We need to have some procedures for how these things are viewed. This will probably be something handled by the budget and finance committee.

Hyams: The fiscal year ends this month. The committee chairs need to be given opportunity to request funds. We need a budget by June 9th.

b. Board Receipt Process

Khanjian: meeting with each committee chair to go over what is owed for the previous year and what they will need for next year. There were several receipts that weren't in David's reports. We owe more money than we thought.

Ostrow: in the plan there are things you must do in order to submit a receipt. We will go back over this with budget and finance committee. We are going to have a deficit. We don't know the final number yet, but we know it's a deficit.

4. Secretary's Report

a. Business Card Authorization

i. New Elected Board Members

ii. Green Committee Members (Meg Taylor – Co-Chair, Brian Miller, Whitney Mannies, Justine Tyler O'Grady, Leslie Weinstein, Julia Russell, Jennifer Levesque, Tina Vukovic, Mark Staufer)

Ostrow: We have authorized \$500 to spend on business cards. But we may not have the money. It takes a long time to print these. Lets get everyone the paperwork so we're ready to go. Only chairs of committees were entitled. Non-chairs would be a case by case basis. Recommendation: get new board members and Meg Taylor's paperwork moving. The others lets wait until the next fiscal year. There's no precedent for all committee members having cards.

Referred to Rules & Elections Committee for review.

b. Website Content Moderation Rules

Kornberg: No clear authorization for website moderation.

Ostrow: This needs to be Rules and Elections agenda item. In the meantime, Kornberg will update the site with the information she has.

Public Comment:

John F. John: Unfair burden on the Secretary to go in all the pages.

Barbara Ferris: You cannot use taxpayer money to lobby constituents. That controls your content. As you are developing these policies you should be talking with Outreach and Communications.

c. GGPNC Email Distribution Lists – catchall and committees

Kornberg: Current policy is arbitrary

Ostrow: Ad Hoc Committee on Communications should address this. There were complaints about spam and editing. Mark has concrete suggestions. This will be on the next board agenda.

d. Voicemail Payment Authorization

Khanjian: Kornberg will submit invoices to Treasurer

e. Logo, Stationary, and Printing Policies

Ostrow: Mauceri has suggested updating our logo and stationary. He's not here. This question tabled for future discussion.

Kornberg: Are we supposed to be keeping hard copies of letters, etc.?

Ostrow: We probably should do this. And be keeping a binder of these things. These are public records.

5. Administration VP Report
 - a. Rules Regarding Absences

Ostrow: This issue must be dealt with in R&E. President has the discretion to determine whether an absence is excused or not. I want a definition. Until we have a definition. Until then – if you tell me, then it's excused. If not, then not. Three unexcused absences within a fiscal year they may be expelled with process. There has been complaint about this. People should be on notice. It's a low requirement to meet.

6. Committee Chair Appointments
 - a. Planning, Zoning and Historical Preservation

Ostrow: Gary Kahnjian has indicated he's interested. There are at least three pending applications. New Hampshire would like to talk at June 15th. We have so much else going on. Request for Nominations.

Kornberg nominates Gary Khanjian. Hyams seconds. Christina Khanjian provides background on Gary Khanjian's Pasadena planning experience and leadership experience.

No Objections. Gary Khanjian appointed new Chair of PZHO by consensus.

7. Adjourn. 7:02pm

Supplement III: Public Safety Candidate Statement

I am interested in being considered for the position of Public Safety Chairman that is being vacated by Dan Sandman. I spoke with Dan recently, and am very excited about the idea of continuing with the good work he has been doing, as well as implementing some ideas of my own.

I am a long-time Los Feliz resident, and I manage rental property right in the heart of Los Feliz Village..I would like to expand the neighborhood watch program, ultimately so that every home and apartment building is included in someone's neighborhood watch. I also want to organize a grassroots neighborhood program where in the event of an emergency, healthy, able-bodied neighbors would check in on and assist their elderly, disabled or otherwise at risk neighbors. I am very excited about continuing with and participating in the CERT program, as well as getting to know more people in the community.

In the past, I was one of the organizers for the Hillhurst tree planting: We planted more than 300 trees on Hillhurst Ave., from Los Feliz Blvd. all the way down to Sunset Blvd. It took approximately six months of planning that involved working with the utility companies and the city itself to cut holes in the concrete so that the trees could be planted. Hillhurst Ave. is now a much more beautiful street as a result of our efforts. I have remained active with TreePeople since that time, and look forward to expanding my involvement in other issues that affect the community.

Please let me know what further steps I need to take to be considered for the Public Safety Chairman position. Thank you!

Sincerely,

Andrea laderosa