

EXECUTIVE COMMITTEE MEETING DRAFT MEETING MINUTES

November 15, 2011 – 6:00 p.m.
Los Feliz Community Police Center
1965 N. Hillhurst Ave. (2nd floor of Citibank)
LOS ANGELES, CA 90027

1. Meeting is called to order at 6:05 pm

In Attendance:

Ron Ostrow, President
Linda Demmers, Vice President Administration

Excused from Meeting:

Robert Menz, Vice President Communication

Unexcused Absence:

Nelson Bae, Treasurer

2. Public Comments on Non-Agenda Items

No Public Comments at this meeting.

3. President's Report

Mr. Ostrow will announce the resolution of the outstanding complaint and recap on questions about the Brown Act at the next Board Meeting.

Mr. Ostrow attended a meeting at Councilman, Tom LaBonge's office, with Mark Mauceri, Gary Khanjian, Chair, Planning, Zoning and Historic Preservation and Lisa Sodano, Chair, City Services. Past issues were discussed and new information was shared, as well as a establishing a more direct communication with Councilmember LaBonge.

Ms. Nyla Arslanian has resigned as Chair of the Culture and Events Committee.

4. VP Administration's Report

Ms. Linda Demmers attended Mayor Villaraigosa's Community Budget Day Workshop and is now the official Budget Representative for the Greater Griffith Park Neighborhood Council (GGPNC) and will be provide a full report of the day's event at the next Board Meeting.

She also reported that the GGPNC is in full compliance of DONE's new table of contents guidelines and copies of the documents will be distributed at the next Board Meeting.

a. Committee compliance with GGPNC Bylaws and Standing Rules, Policies and Procedures. Discussion and action as appropriate.

The GGPNC's Committees compliance Bylaws Standing Rules, Policies and Procedures has been reviewed and by and large all the Committees are up to date except for those with new or no Chairpersons.

The Green Committee has been struggling, as their minutes are not current and they are in need of assistance with their website. Ms. Demmers held a phone conference with the Chair of the Committee and is assisting them with step-by-step tutorials on how to prepare online links. They have nine days to repair their website from the date of this meeting. Aside from the website, they have been meeting regularly, posted agendas, and met quarterly meeting requirements by meeting twice last week. Ms. Demmers is confident that within two weeks, which they are entitled to, these issues should be resolved.

The City Services Committee has also had issues with meetings as they are without a Chair and lack members.

The Transportation Committee has a newly elected Chair, but has not met since March of the current year, so, their website is completely out of date.

Ms. Demmers expressed concern about Nyla's resignation. She did write to her, via e-mail, that she hoped disagreements regarding the function of the Culture and Events Committee performing as an Outreach Committee, didn't motivate her to exit the Committee. Mr. Ostrow assured her that it did not.

A majority of the Committees are in full compliance, with minor details that need to be addressed, mostly regarding website issues. This is largely due, in part, to the lack of support the GGPNC is able to provide at this time to those less experienced with this type of work.

New Chairs have been put into place on the City Services Committee, Transportation Committee and the Outreach Committee who will likely be in need of a website tutorial.

The Budget and Finance Committee, Executive Committee, Education Committee, PROS Committee, Planning and Zoning Committee, Rules and Elections Committee, and Sports Committee are all up to date. The Business Committee has to correct a typo, while the City Services Committee and the Culture and Events Committee are starting anew. The Green Committee has two weeks to fix their issues or risk suspension and funding could be withheld for their requests. Mr. Ostrow suggested omitting them from future agendas until they come into compliance, with the deadline set for November 30, 2011. The Neighborhood Improvement Committee is missing agendas and minutes of past

meetings. The Public Safety Committee is meeting in the fourth quarter and will report at that time.

5. Treasurer's Report

Mr. Ostrow presented the report, as Mr. Bae was not present at the meeting. The Budget was attached to the main agenda. A mistake was noted from the last meeting where it was cited that the Culture and Events budget was not correct. The attached budget is the most up to date, but does not include a charge by Copy Cat, which will be discussed by Mr. Ostrow and Mr. Bae.

At this point, \$11,000.00 has been allocated to various the Committees with \$29,000.00 remaining in the fund.

6. Appointment of Transportation and Outreach Chairs

Mr. Rafik Ghazarian, candidate for Chair of the Outreach Committee, spoke about his qualifications for the post. He has a degree in Communications and worked as a Director of Sales and Marketing in the Hotel Industry, focused largely on marketing. He has worked with the Los Feliz Homeowners Association, LFHA, and is encouraging the GGPNC to reach out to the community that either believes the organization is quite insular or is not aware of its existence altogether. He has communicated with Dan about the history of the Committee and is prepared to learn more about it.

Mr. Ostrow suggested a refocus on the online newsletter should be a priority of the Outreach Committee. Mr. Ghazarian feels he is capable of handling the reinstating the newsletter using the past format as a template.

Ms. Demmers showed support for Mr. Ghazarian, having worked with him at an event at the Greek Amphitheater, where she described him as coming across as "warm, welcoming, and with a good grasp of the objectives of the GGPNC." Mr. Ostrow added that Mr. Ghazarian could help in reaching out to constituents that frequent popular Los Feliz sites, such as Griffith Park and the Greek Amphitheater as potential members.

Ms. Demmers brought up the issue of e-mail address collection and what role, if any, the Outreach Chair plays in collecting that information. Mr. Ostrow commented that it is the responsibility of the VP of Communication to collect that information and pass it along to the Outreach Chair. Ultimately, the list belongs to the City of Los Angeles and can only be used for City purposes.

Linda Demmers motioned to appoint Rafik Ghazarian as Chairman of the Outreach Committee. Ron Ostrow seconded the motion. Motion passed by consensus.

Ms. Elizabeth McDonald is seeking the Chair for the Transportation Committee but could not attend. She sent a letter, included in the packet, which Mr. Ostrow read out loud. Mr. Ostrow is supportive of her candidacy.

Ms. Demmers commented that Ms. McDonald is “terrific, well organized, articulate, presented good photos, has a good background for the job, and had an effective presentation all around.”

Linda Demmers motioned to appoint Elizabeth McDonald as Chairperson of the Transportation Committee. Ron Ostrow seconded the motion. Motion passed by consensus.

7. Status Culture and Events Committee Chair

As stated before Nyla, the prior Chair, resigned. Mr. Ostrow assigned Mr. Ghazarian the task of filling this position with a new Chair. A notice has been placed on the website.

8. Approval of Past Meeting Minutes

Linda Demmers motioned to approve the minutes as presented. Ron Ostrow seconded the motion. Motion passed by consensus.

9. Other Comments and Announcements

No other Comments or Announcements at this time.

10. Adjourn

Linda Demmers motions to adjourn meeting. Ron Ostrow seconded the motion. The meeting is adjourned at 6:38pm.