



**PRESIDENT**  
Ron Ostrow

**VICE PRESIDENTS**

Linda Demmers– Administration  
Robert Menz – Communication

**TREASURER**  
Nelson Bae

**SECRETARY**

GREATER GRIFFITH PARK NEIGHBORHOOD COUNCIL  
"Your Neighborhood. Your Voice. Your Council"

## EXECUTIVE COMMITTEE MEETING

### AGENDA

November 15, 2011 – 6:00 p.m.  
Los Feliz Community Police Center  
1965 N. Hillhurst Ave. (2<sup>nd</sup> floor of Citibank)  
Los Angeles, CA 90027



**CERTIFIED COUNCIL #36**

PO Box 27003  
Los Angeles, CA 90027-  
0003

(213) 973-9758

www.ggpnc.org

GGPNC@ggpnc.org

1. Call to Order. Roll Call.
2. Public Comments on Non-Agenda Items.
3. President's Report
4. VP Administration's Report
  - a. Committee compliance with GGPNC Bylaws and Standing Rules, Policies and Procedures. Discussion and action as appropriate. (Supplement 1)
5. Treasurer's Report
6. Appointment of Transportation and Outreach Chairs. (Supplement 2)
7. Status Culture and Events Committee chair.
8. Approval of Past Meeting Minutes (Supplement 3)
9. Other Comments and Announcements.
10. Adjourn

**AGENDAS & PUBLIC COMMENT:** Agendas are posted for public review on the Council's website, the Public Library, Los Feliz Branch at 1874 Hillhurst Avenue, the Community Police Center at 1965 Hillhurst Avenue and possibly other locations. As an entity covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Melvin Canas, at (213) 485-1360 or e-mailing [melvin.canas@lacity.org](mailto:melvin.canas@lacity.org).

To address the Board, the public is requested to fill out a 'Speaker Card' on any agenda item prior to the Board taking action on it. Comments from the public on agenda items will be heard only at the time the respective item is being considered. Comments from the public on matters not appearing on this Agenda within the Board's subject matter jurisdiction are heard during the Public Comment period, limited to 2 minutes per speaker, unless waived by the Board's presiding officer.

**PROCESS FOR RECONSIDERATION:** The Board may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Board, on either of these two days, shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.

**DOCUMENT ACCESS:** In compliance with Government Code section 54957.5, non-exempt writings distributed to a majority or all of the board members in advance of a meeting may be viewed at Los Angeles Public Library Los Feliz Branch (lobby reference shelf), at our website by clicking on the following link: [www.ggpnc.org](http://www.ggpnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact: [secretary@ggpnc.org](mailto:secretary@ggpnc.org) or call: (323) 908-6054.

## Supplement 1 Committee Review

### **I. Budget and Finance**

- a. Move previous meeting out of Heading, “Next Meeting”
- b. Provide links for other committee members
- c. Has met quarterly meeting requirements

### **II. Business Committee**

- a. Current – Typo on last meeting date (Oct. 3 or 5)

### III. City Services

- a. New Chair
- b. Verify committee members

### IV. Communications and Outreach

- a. Agenda/Minutes current
- b. Need to list name of Chair on page
- c. Verify committee members

### V. Culture and Events

- a. Link Broken
- b. No Chair

### VI. Education Committee

- a. Agenda/Minutes current
- b. Need to meet in last quarter

### VII. Executive

### VIII. Green Committee

- a. Have held quarterly meeting(s)
- b. Minutes are not current
- c. Need help with website

### IX. Neighborhood Improvement

- a. May have missed third quarter meeting
- b. Needs updated Agenda/Minutes

### X. Pros Meeting

- a. Needs to move previous meeting agenda out of “Next Meeting.”
- b. Might want to weed out old news from site
- c. Will need fourth quarter meeting

### XI. PZHP

- a. Agenda/Minutes current
- b. Need to move past meeting out of “Next Meeting” heading

### XII. Public safety

- a. Need to update Agenda/Minutes
- b. Need to meet in fourth quarter.
- c. Verify committee members

### XIII. Rules and Elections

### XIV. Sports and Recreation

- a. Up to date

### XV. Transportation

- a. No meetings since March
- b. New chair
- c. Website need to be updated

## SUPPLEMENT 2

Hello GGPNC,

My name is Elizabeth McDonald and I am applying for the Transportation Committee Chair position.

I have lived, worked and owned investment property in Los Feliz for the last 10 years. I am a real estate broker with my own independent brokerage, TRG Realty Company, Inc. I also own a rental company, The Rental Girl ([www.therentalgirl.com](http://www.therentalgirl.com)). Our main office is here in Los Feliz, though the rental company has branches throughout L.A. We recently moved our main office to Hillhurst (next door to the pediatrician).

I would love the opportunity to serve on the board. I will be a great addition as the chair of this committee. As a business owner and property owner, I know how get things done. I enjoy challenges and finding solutions to problems. When I commit to something, I commit 100%. I have wanted to get involved more with the neighborhood and I feel this is a great way to do so.

As you know, I recently got myself involved with transportation issues when the city started issuing tickets for apron parking. By the way, we got City Council to officially stop ticketing cars parked in the apron (if they are not sticking out into the street) and unofficially stop ticketing all apron parking (which means parking enforcement is supposed to ticket cars that stick out into the street, but they haven't been). And I was just told today by Amir Sadani at LADOT that they are submitting a report to council this Wednesday to implement a permit program (similar to the one I presented to you all last month) to allow residents to block their driveways.

I have been able to see first hand that "plain ol' residents", like myself, have a voice and can get things done. This is exciting and encouraging and a motivation for me to get more involved.

I am sorry I can't be at the committee meeting on the 15th, but I am out of the country (in Japan) until the 19th.

Thank you for your consideration!

Elizabeth McDonald

**SUPPLEMENT 3**



**PRESIDENT**  
Ron Ostrow

**VICE PRESIDENTS**

Linda Demmers– Administration  
Menz – Communications

**TREASURER**  
Nelson Bae

**SECRETARY**  
Vacant

GREATER GRIFFITH PARK NEIGHBORHOOD COUNCIL  
*"Your Neighborhood. Your Voice. Your Council"*

**EXECUTIVE COMMITTEE MEETING**

**DRAFT MINUTES**

October 18, 2011 – 6:00 p.m.  
Los Feliz Community Police Center  
1965 N. Hillhurst Ave. (2<sup>nd</sup> floor of Citibank)  
Los Angeles, CA 90027



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**Meeting is called to order at 6:15 pm**

**In Attendance:**

Ron Ostrow, President  
Linda Demmers, Vice President Administration

**No Public Comments at this meeting.**

**President's Report**

Mr. Ostrow attended the DONE workshop on funding that was devoted to discussing current matters. He expressed concern that the Krekorian Motions are doing more harm than good at moving all matters in a quick and efficient manner.

Grayce Liu from DONE is managing the approval of the pending Bylaws.

A stakeholder is expressing concern over the incorrect time being posted for past meetings. The issue will be address by the City Attorney.

**Treasurer Report**

Treasurer was not present to discuss the following agenda items: duplicate charge at FedEx, Status of P-Card, and demand warrant outstanding from last fiscal year.

**Vice President of Administration Report**

Ms. Demmers reported on the state of the various committees.

The Budget and Finance Committee is in need of funding to update the website. Ms. Demmers stated that the website is in need of attention as various links are not presenting the most current and accurate information.

The Executive Committee is up to date.

The Planning, Zoning, Historic Preservation Committee are up to date.

The Recreation Committee is up to date.

The Public Safety Committee did not meet in the second quarter because there was no Chair to head the meeting.

The Transportation Committee is not in compliance on any of the requirements, as they have no scheduled meetings, no agenda, no meeting minutes, and current membership is not accurate. The current chair of the committee recently resigned.

The Green Committee has met, but has not posted meeting agendas or minutes. Their link to agenda is down on the website as well.

The Culture and Events Committee also has a broken link on the website.

The Education Committee was up to date the first two quarters, but has not met for the third quarter.

Ms. Demmers recommends that Committees not in compliance should receive a checklist with dates and templates to demonstrate how information should be reported, as well as a letter pointing out what their specific deficiencies are. The Committees requiring immediate attention are: Business, Green, Transportation, and Budget and Finance.

The Outreach Committee is in transition to a new Chair and is in the process of approving and updating all the minutes from their past meetings.

Mr. Ostrow suggested that the Committee Chairs be advised that if committees don't comply with standards their issues may not be included in future agendas and their request for funding will not be honored.

Mr. Ostrow motioned that the VP Administration will contact all Committee Chairs verbally, to avoid confusion, to inform them of their status and standing rule deficiencies. All committees will be given thirty days to rectify their non-compliance. Those committees who fail to comply will be prohibited from bringing motions to the Board until they have complied.

Ms. Demmers seconded the motion. The motion was passed by consensus.

### **Vacancies of Transportation & Outreach Chairs**

Mr. Ostrow related that the Chair of Transportation and Outreach Committees have resigned. It was suggested that new member, Rafik, would be a good candidate for the Outreach Committee. It was requested that the Outreach Committee place a notice on the website to announce the vacancies.

### **Approval Of Minutes**

Mr. Ostrow motioned to approve the minutes. Ms. Demmers seconded the motion. The motion was passed by the consensus.

### **Treasurer Report**

Mr. Nelson Bae arrived late to the meeting and reported the P-Card is not ready so purchasing and payments have been delayed.

There are missing documents that are holding up the processing of demand warrants.

Mr. Ostrow has spoken with Jeff Brill regarding a demand warrant for National Neighborhood Watch Sign Company from last year. They incorrectly charged GGPNC for another Council's invoice. At this point the matter needs to be handled by the City Council. The FedEx demand warrant is still pending.

Mr. Bae motions to adjourn meeting. Ms. Demmers seconded the motion. The meeting is adjourned at 6:47pm.